

The January 13, 2025 organizational meeting of the LaBrae Board of Education was called to order by Mr. Sewell, President Pro-temp.

The meeting was held at 5:30 p.m. in the Complex Auditorium. Members present on roll call: Mr. Sewell, Mr. Gibson, Mrs. Ancell, and Mr. Gamlin. Mrs. Shutt arrived at 5:35p.m. Also present were Mr. Anthony Calderone, Superintendent and Mr. Bradley Panak, Treasurer.

Mr. Gibson nominated Mr. Sewell for President of the Board. There being no other nomination for President, nominations were closed.

Mrs. Ancell nominated Mr. Gibson for Vice President of the Board. There being no other nomination for Vice President, nominations were closed.

Roll call: Mr. Sewell, Mr. Gibson, Mrs. Ancell, and Mr. Gamlin voted. Mr. Sewell won the vote for President and Mr. Gibson won the vote for Vice President.

Mr. Gibson seconded by Mrs. Ancell appointed the following members to serve:

OSBA delegate	Mrs. Ancell
OSBA Alternate	Mr. Gamlin
Legislative liaison to Ohio School Boards	Mrs. Ancell

Roll call: Mrs. Ancell, Mr. Gibson, Mr. Gamlin and Mr. Sewell voted YES. Motion carried.

**Motion** by Mrs. Ancell seconded by Mr. Gamlin to set the date, time and location for Regular Board meetings as follows:

Date-Second Monday of the Month  
Time-6:00 PM  
Location-LaBrae Complex Band Room

Roll call: Mrs. Ancell, Mr. Gibson, Mr. Gamlin and Mr. Sewell voted YES. Motion carried.

**Motion** by Mrs. Ancell seconded by Mr. Gibson to set bond for Treasurer at \$50,000 payable to the State of Ohio and bond for the Superintendent and President of the Board of Education at \$50,000 payable to the LaBrae Board of Education.

Roll call: Mrs. Ancell, Mr. Gibson, Mr. Gamlin and Mr. Sewell voted YES. Motion carried.

**Motion** by Mrs. Ancell seconded by Mr. Gibson to approve the following standing authorizations to enable the Treasurer to carry out necessary duties involving operations, finances, and purchasing for calendar year 2025:

- a. To secure advances on tax settlements from the auditor when funds are available and payable to the school district.
- b. To invest inactive funds as the most productive interest rate whenever inactive funds are available.
- c. To pay all bills within the limits of the appropriations resolution as bills are received and when goods and/or services have been received as ordered.
- d. To serve as the Board representative at all required public records training.
- e. To sign all checks drawn on bank accounts of the school district in accordance with O.R.C. §3313.08.
- f. To apply for funding for the following grants under the guidelines of each grant application and authorize the district's participation in the programs: Title I, IDEA-B, Title VI, and any other State or Federally-Funded Grant.

Roll call: Mr. Gibson, Mrs. Ancell, Mr. Gamlin, and Mr. Sewell voted YES. Motion carried.

**Motion** by Mrs. Ancell seconded by Mr. Gibson to approve the following standing authorizations to enable the Superintendent to carry out necessary duties involving operations for calendar year 2025:

- a. To act as purchasing agent for the LaBrae Local School District, within the appropriation measure.
- b. To accept resignations, on behalf of this Board, which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board.
- c. To approve attendance of employees, within appropriations, at professional meetings which lead to the improvement of the District's educational and operational programs, per O.R.C. §3313.20 (C).
- d. To alter the daily, weekly, monthly, or annual work schedules of administrative personnel, as superintendent deems necessary to carry out the official duties of the district.
- e. To make offers of employment directly to candidates, during periods when the Board is not in session, for either teaching or not teaching positions on behalf of the Board, and to acknowledge acceptance of such offers on behalf of the Board, subject to a subsequent vote of ratification by the Board.
- f. To employ such temporary personnel for existing positions as is needed for special situations to insure safety, security, protection of district property, and the orderly operation of the school district. (Temporary is defined as up to 30 days.)
- g. Authorization to suspend classified non-teaching employees without pay for up to three contract days.

Roll call: Mr. Gibson, Mrs. Ancell, Mr. Gamlin, Mrs. Shutt and Mr. Sewell voted YES. Motion carried.

**Motion** by Mrs. Ancell seconded by Mr. Gibson to approve the maximum credit limit for any District credit card account at \$30,000.00, in accordance with LaBrae Board of Education policy no. 6423 and O.R.C. §3313.311.

Roll call: Mrs. Ancell, Mr. Gibson, Mr. Gamlin, Mrs. Shutt and Mr. Sewell voted YES. Motion carried.

**Motion** by Mrs. Ancell seconded by Mr. Gamlin to approve that the members of the LaBrae Board of Education shall be compensated at the maximum rate authorized by law, for a maximum of twelve meetings per year, in accordance with O.R.C. §3313.12

Roll call: Mrs. Ancell, Mr. Gibson, Mr. Gamlin, Mrs. Shutt and Mr. Sewell voted YES. Motion carried.

**Motion** by Mr. Gibson seconded by Mrs. Ancell to approve, per Board bylaw 0168 and O.R.C. §3313.26, that the Board will waive the reading of the minutes from previous meetings.

Roll call: Mr. Gibson, Mrs. Ancell, Mr. Gamlin, Mrs. Shutt and Mr. Sewell voted YES. Motion carried.

**Motion** by Mrs. Ancell seconded by Mr. Gibson to approve that the Treasurer is authorized to establish a Board Service Fund in accordance with O.R.C. §3315.15.

Roll call: Mrs. Ancell, Mr. Gibson, Mr. Gamlin, Mrs. Shutt and Mr. Sewell voted YES. Motion carried.

**Motion** by Mr. Gamlin seconded by Mrs. Ancell to Designate an Official Newspaper- The Warren

Tribune Chronicle shall be designated as the official newspaper for publications.

Roll call: Mr. Gibson, Mrs. Ancell, Mr. Gamlin, Mrs. Shutt and Mr. Sewell voted YES. Motion carried.

**Motion** by Mrs. Ancell seconded by Mr. Gibson to adopt the following resolution:

SECTION ONE: The legal services of the law firms as specified herein are hereby retained for 2025. Such legal services are to be in the nature of legal representation, including appearances in court, advice, opinions and recommendations as may from time to time be requested by this Board or the Superintendent as to legal matters relating to education. In rendering such legal services, as an independent contractor, and in an attorney-client relationship, said firm shall not exercise any administrative discretion on behalf of this Board in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the State, any country, or cities of this Board, or the execution of public trusts. The retention of such services may be terminated at any time by the Board or said firms by written notice to the other.

SECTION TWO: For such legal services, said Legal Services Approved List, fees and costs for such services shall be at the usual and customary rates for the professional services rendered upon receipt of an itemized statement by the school district Treasurer; and BE IT FINALLY RESOLVED, such legal services shall be available on-call, on demand, and at the request of the Board President and the Superintendent, with informed notice provided to all board members.

APPROVED LEGAL SERVICES LIST

Gingo & Bair Law, LLC  
Summit One  
4700 Rockside Road, Suite 440  
Independence, Ohio 44131  
Squire Patton Boggs  
4900 Key Tower  
127 Public Square  
Cleveland, Ohio 44114-1304

Ennis Britton Co., L.P.A.  
600 Lombardo Center, Suite 120  
Cleveland, Ohio 44131

Ohio School Boards Association (OSBA)  
Legal Assistance Division  
8050 North High Street, Suite 100  
Columbus, Ohio 43235

Roll call: Mr. Gibson, Mrs. Ancell, Mr. Gamlin, Mrs. Shutt and Mr. Sewell voted YES. Motion carried.

**Motion** by Mr. Gamlin seconded by Mrs. Ancell to adjourn to the call of the chair at 5:40 p.m.

Roll call: Mr. Gibson, Mr. Gamlin, Mrs. Ancell Mrs. Shutt and Mr. Sewell voted YES. Motion carried.

APPROVED  
PRESIDENT \_\_\_\_\_  
ATTESTED

TREASURER \_\_\_\_\_

## ADDITIONAL INFORMATION

### 2025 LaBrae Board of Education Liaison Appointments

- a. Two (2) members to serve as Finance/Audit Liaisons
  - Karen Ancell
  - Russell Sewell
- b. Two (2) members to serve as Buildings, Grounds & Transportation Liaisons
  - Tim Gibson
  - Julia Shutt
- c. Two (2) members to serve as Public Relations Liaisons
  - Karen Ancell
  - Brad Gamlin
- d. One (1) member to serve as Athletic Council Liaison
  - Russell Sewell
- e. Two (2) members to serve as Personnel Liaisons
  - Tim Gibson (Classified)
  - Russell Sewell (Certified)
- f. Two (2) members to serve as Technology Committee Liaisons
  - Brad Gamlin
  - Russell Sewell
- g. Two (2) members to serve as Curriculum & Policy Review Liaisons
  - Karen Ancell
  - Julia Shutt
- h. Two (2) members to serve as Student Achievement Liaisons
  - Karen Ancell
  - Brad Gamlin